Fiscal Year 2023

Application Requirements



CANAAN INTERNATIONAL EDUCATION ACADEMY



Educational Philosophy

- ① Aim at raising outstanding personnel who are capable of playing an active role globally.
- ② Through Japanese language education, raise outstanding personnel who can live independently in Japanese society.
- 3 Give full support to students to enter their desired institutions.

🏚 School Mission

- ① Aim at raising outstanding personnel who are capable of playing an active role globally.
- 2 Provide an optimal environment to students, and all lecturers and staff involved in CANAAN International Education Academy.
- 3 Become the Japanese language school representative in Tokyo.



Courses

- International Student Course (Long-Term/ Preparatory Japanese)
- Class Hours

Morning Class	9:00 ~ 9:45	9:55 ~ 10:40	10:50 ~ 11:35	11:45 ~ 12:30
Afternoon Class	13:00 ~ 13:45	13:55 ~ 14:40	14:50 ~ 15:35	15:45 ~ 16:30



Educational Policy

1) Curriculum

- · Systematically study the four skills (listening, reading, speaking, writing), vocabulary, and grammar.
- · Prepare for tests such as the Japanese-Language Proficiency Test (JLPT) and the Examination for Japanese University Admission for International Students (EJU).
- · Achievement test will be conducted every term to self-confirm your level of learning.

2 Teaching Methods

- Conduct active learning and ICT enabled education to improve Japanese language skills.
- · Offer appealing classes with experienced instructors.
- · Implement academic and career guidance with events such as guidance seminars according to the annual plan.

3 Learning Outcomes

- · Practical Japanese language skills that are mainly used in Japanese institutions of higher education.
- · Human skills that can be utilized in society, such as independence, teamwork, and problem-solving abilities.
- · Ability to understand different cultures and coexist with multiple cultures.



Graduation Certification Criteria

- ① Those who have passed the graduation examination conducted by our school.
- 2 Those whose cumulative attendance rate has reached the school's regulations.



Capacity



Application Requirements

- Those who have completed 12 years or more of school education or equivalent courses.
- 2 Those who are 18 years of age or older, or those who have graduated from high school in their home country.
- 3 Those who have been permitted or are expected to be permitted to enter Japan through legitimate procedures.
- Those who have passed the Japanese Language Proficiency Test N5 or J.TEST Level F or above and can submit a certificate of passing, or those who have received more than 150 hours of Japanese language education in their home country. (some conditions apply)
- (5) Those who have a reliable guarantor.
- * Even if you do not meet the above admission requirements, there are cases in which you may still be admitted. Please feel free to contact us.



Course and Application Period

Course (half day)	Period	Deadline for Documents to be Submitted to the Immigration Bureau	Results	Admission Date
April Term Students	1 year / 2 years	November of the Previous Year	Late February	Early April
July Term Students	1 year and 9 months	March	Mid-May	Early July
October Term Students	1 year and 6 months	June	Mid-August	Early October
January Term Students	1 year and 3 months	September of the Previous Year	Early November	Early January



List of Application Documents (Applicant)

- ① Application for Admission (Format specified by our school)
- 2 Statement of Reason for attending school (Format specified by our school)
- ③ Path after graduating from Japanese language institution (If more than 5 years have passed since graduating from your most recent educational background) (Format specified by our school)
- Graduation Certificate of your most recent educational background / Certificate of Expected Graduation
- ⑤ Certificate of Employment (For those who have work experience)
- © Certificate of Japanese Language Study (Contains information such as the 150 hours or more of study hours, attendance rate, etc.)
- Tertificate of passing the Japanese Language Proficiency Test, NAT-TEST, etc. (For those who have one)
- 8 Copy of passport (For those who have one)
- 9 3 identification photos (3cm x 4cm)



List of Application Documents (Financial supporter)

- ① Financial Support Document (Format specified by our school)
- ② Documents certifying the relationship between the financial supporter and the applicant (birth certificate, kinship certificate, etc.)
- 3 Proof of Bank Balance
- 4 Copy of Bankbook (For past 3 years)
- **5** Certificate of Employment
- 6 Proof of Income/ Proof of Tax Payment (For past 3 years)
- ① Copy of Residence Card (If the financial supporter lives in Japan)
- * All documents must have been issued at least 3 months prior to submission to the Immigration Bureau. The same applies to identification photos.



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April	Screening Fee	Enrollment Fee	Tuition	Facility Maintenance Fee	Teaching Material Fee	Insurance Fee		Tuition	Facility Maintenance Fee	Teaching Material Fee	Insurance Fee
Term Students	20,000	50,000	660,000	40,000	30,000	10,000	+	660,000	40,000	30,000	10,000
Preparatory 2 Year Course			810,00	0 / year					740,000) / year	
July	Screening Fee	Enrollment Fee	Tuition	Facility Maintenance Fee	Teaching Material Fee	Insurance Fee		Tuition	Facility Maintenance Fee	Teaching Material Fee	Insurance Fee
Term Students Preparatory	20,000	50,000	660,000	40,000	30,000	10,000	+	495,000	30,000	25,000	10,000
1.9 Year Course	810,000 / year						560,000 /	9 Months			
October	Screening Fee	Enrollment Fee	Tuition	Facility Maintenance Fee	Teaching Material Fee	Insurance Fee		Tuition	Facility Maintenance Fee	Teaching Material Fee	Insurance Fee
Term Students	20,000	50,000	660,000	40,000	30,000	10,000	+	330,000	20,000	20,000	10,000
Preparatory 1.6 Year Course		810,000 / year						380,000 /	6 Months		
January	Screening Fee	Enrollment Fee	Tuition	Facility Maintenance Fee	Teaching Material Fee	Insurance Fee		Tuition	Facility Maintenance Fee	Teaching Material Fee	Insurance Fee
Term Students Preparatory	20,000	50,000	660,000	40,000	30,000	10,000	+	165,000	10,000	15,000	10,000
1.3 Year Course	810,000 / year						200,000 /	3 Months			
April Term Students Preparatory 1 Year Course	Screening Fee	Enrollment Fee	Tuition	Facility Maintenance Fee	Teaching Material Fee	Insurance Fee					Unit : Yen
	20,000	50,000	660,000	40,000	30,000	10,000					
			810,00	 0 / year	1						



Payment Method

Payment can be made by bank transfer or by Flywire. (Please pay the screening fee at the time of application.)

Pay with Flywire

Flywire is an international money transfer service for educational institutions that allows you to transfer money from your bank in your home country to the school's bank account, as well as pay by credit card.

Please access the dedicated page for CANAAN International Education Academy, and create your own account to use the service.

The website also supports English, Simplified Chinese, Korean, Spanish, and more.



Transfer to Bank Account

Bank Name	MUFG Bank	Bank Address	4-11-1 Kotobashi, Sumida-ku, Tokyo
Branch Name	Kameido	Account Holder Address	Kinoshita Building, 3-23-8 Ojima, Koto-ku, Tokyo
Branch Number	339	Account Holder Phone Number	03-5609-3512
Account Number	0334432	SWIFT CODE	BOTKJPJT
Account Name	Kinoshita School	Thank you for your und	derstanding.



Payment Deadline

- · We will send you an invoice from each person in charge. Please pay by the stated deadline.
- · Payment Timing: Within 2 weeks from the issuance of the Certificate of Eligibility.
- · If we are unable to confirm payment by the due date without your prior notice, we may consider your application to have been abandoned and may cancel your application.
- · If you cannot send the payment by the deadline, please be sure to contact the person in charge.



All fees related to refunds will be borne by the student. Thank you for your understanding.

Before Admission

Cancellation Date	Before obtaining COE and application pending	COE not issued	Cancellation after COE issuance	Visa refusal after COE issuance	Cancellation after visa approval after COE issuance (before coming to Japan)	Cancellation after visa approval after COE issuance (after arrival in Japan)
Screening Fee	No refund	No refund	No refund	No refund	No refund	No refund
Enrollment Fee	100% refund	100% refund	No refund	100% refund	No refund	No refund
School Fees (Tuition fee, facility fee, teaching material fee)	100% refund	100% refund	100% refund	100% refund	100% refund	100% refund
Insurance Fee	100% refund	100% refund	100% refund	100% refund	100% refund	100% refund
Checklist	_	_	Return of Admission Letter /Certificate of Eligibility	Confirmation of Visa Refusal	Returning of Student Visa Confirmation that Student Visa is Unused	Confirmation of Return to Home Country Confirmation of Residence Card Invalidation

After Admission

Reason for Withdrawing	Withdrawal within the first year of admission	Exception Illnesses	Early withdrawal due to advancing to higher education (in the case of higher education designated by our school)	Withdrawal after the first year of admission	Change of Visa Status (same applies after the first year of admission)	Expulsion, etc. (same applies after the first year of admission)
Refund Amount	No refund	Refund of tuition and facility fees from the month following withdrawal (monthly basis)	Refund of tuition and facility fees for the period subject to refund (per term)	Refund of tuition and facility fees for the period subject to refund (per term)	No refund	No refund
Fee	_	30,000 yen	30,000 yen	30,000 yen	_	_
Checklist	Completion of Withdrawal Procedures Confirmation of Return to Home Country	Medical Certificate from Hospital Completion of Withdrawal Procedures Confirmation of Return to Home Country	Completion of Withdrawal Procedures Confirmation of Admission Letter From New School	Completion of Withdrawal Procedures Confirmation of Return to Home Country	Completion of Withdrawal Procedures Confirmation of Visa Change	Completion of Withdrawal Procedures Confirmation of Return to Home Country



From Application to Admission

STEP 1) On-site interview or Online interview

· Interviews will be held on-site or online.

Preparation of Application Documents

- · We will present a list of required documents. Please complete and prepare the documents.
- · All communication will be made by email until the documents are ready. Please send all documents as file attachments.
- · Once the documents are completed, please print out the required documents and sign them. All documents (including originals) must be sent by post to the school by the deadline.

STEP 3 Submission of Application Documents

· Our school will apply to the Immigration Bureau on your behalf.

STEP 4 Issuance Results

- · After the Certificate of Eligibility is issued, we will send you a tuition bill along with a PDF of the Certificate of Eligibility.
- · The original copy of the Certificate of Eligibility will be mailed immediately after payment is confirmed.

STEP 5 Visa Application

· Apply for a visa to enter Japan at a Japanese embassy or consulate abroad.

STEP 6 Airfare Purchase

· When you purchase the airline ticket, please inform us by attaching the e-ticket as an image.

STEP ? Entering Japan/ Attending School

· After entering Japan, please come to the school for various procedures.

^{*}Please strictly observe the submission deadlines.

^{*}Original documents (certificate of graduation/certificate of Japanese language proficiency) will be returned as soon as the review is completed.



Filled Application Form Example (2 sheets)

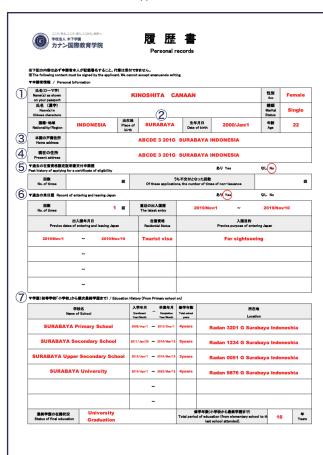
*The information written on this application form will be used not only for the entrance review of the CANAAN International Education Institute, but also for creating the application form for the Certificate of Eligibility.

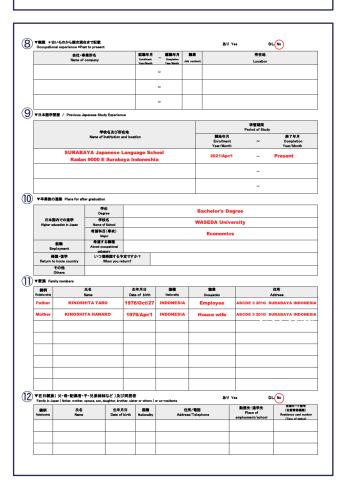
*Please fill out the form as accurately as possible. If there is any falsehood in the contents, the admission will be cancelled.

*Personal information provided on the application form will be used only for admission screening and class formation at CANAAN International Education Academy. We will not use it for any purpose other than the above.

*When filling out the application form in kanji or English, please print it carefully in block letters.

*All dates to be filled in on the application form should be in Western format, and should be written in the order of year, month, and day.





(1) Name

Please write in capital letters exactly as written on your passport. If you have a name written in kanji, please write it below the romaji entry.

2 Birthplace

Please enter all information including the city, town, or village without abbreviation.

3 Family Register Address of Permanent Domicile

Please correctly enter all information including the lot number without abbreviation.

4 Current Address

Please correctly enter all information including the lot number without abbreviation.

⑤ History of Past Applications for Certificate of Eligibility

Please select "Yes" even if you have withdrawn an application after applying in the past.

6 History of Past Visits to Japan

If you have entered the country multiple times, please list all instances.

7 Academic History

(from primary education "elementary school" to most recent educational background)

- Please list from elementary school to your most recent educational background and enter the number of years accurately.
- If you are currently enrolled in your most recent educational institution at the time of application and are expected to graduate by the time you plan to enter our school, enter "Graduated" (the school you plan to graduate from) in "Enrollment status of most recent educational background." Enter the expected date of graduation for the date of graduation.
- · If you are currently enrolled in your most recent educational institution at the time of application and are not expected to graduate by the time you plan to enter our school, please enter "Graduated" (the most recent school you graduated from) for "Enrollment status of most recent educational background.

8 Employment History

Please list only if you have a history of employment.

Enter the official name for "Company/Business Name" and include the lot number for the location.

9 History of Japanese Learning

If you have already completed your studies, enter the completion date.

10 Path After Graduation

Please indicate your desired path after graduating from this school. If you do not know, please write "details undecided" in the corresponding item.

11 Family

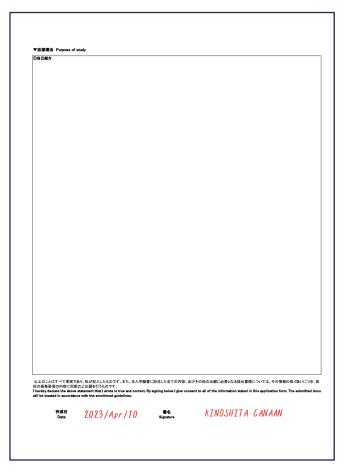
Please list the applicant's parents and siblings

12 Family Residing in Japan

If you have family or relatives in Japan, please list them.



Filled Statement of Purpose Example (1 sheet)



The statement of purpose will be submitted to the Immigration Bureau with the information provided.

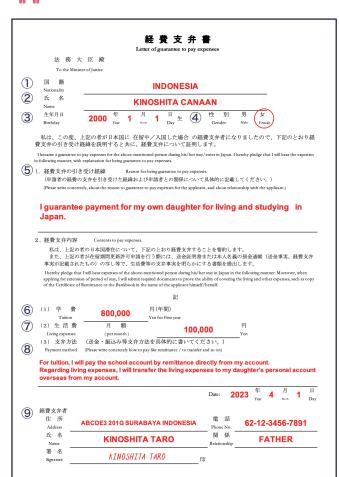
Please write in about 2000 characters according to the following items.

Please consult with the person in charge at our school regarding the language to use.

- ① Brief Self-Introduction
- 2 Goal of Studying Abroad
- 3 Source of the Goal
- 4 Reasons Why Studying Abroad is Essential to Achieve Your Goal
- 5 Things You Want to Work On While Studying Abroad
- 6 Reasons for Choosing Japan to Study Abroad
- 7 Things You Want to Work On Before Studying Abroad
- **8 Desired Career After Completing School**
- How You Will Contribute to Society Through Your Study Abroad Experience
- *The signature on the bottom line must be handwritten by the applicant after checking the documents.



Filled Financial Support Document Example (1 sheet)



*This form should be filled out by the "financial supporter".

1 Nationality

2 Name

3 Date of Birth

4 Gender

1

- Please fill in the applicant's information.

5 History of Acceptance of Financial Support

Please describe the circumstances and relations that led you to accept financial support by referring to the left column.

6 Tuition Fee

The tuition fee for the first year at our school is 800,000 yen. Please write 800,000 yen.

 $^{*}10,000$ yen for one year worth of insurance fees will also be billed at the same time.

7 Living Expenses

Please indicate the monthly amount you will pay for living expenses. Please write in the range of 80,000 yen to 100,000 yen.

8 Payment Method

Please refer to the left and describe the method of payment in detail.

9 Financial Supporter

Please write the correct current address of the financial supporter written on the application form.

*The signature on the bottom line must be handwritten by the financial supporter after checking the documents.

Academic Year 2023

Annual Calendar

April









Last Class Date for Each Term
for Each Term

May		

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CANAAN International Education Academy Kinoshita School

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 - **3** 03-5609-3512
- ☑ canaan@canaan.ac.jp
- https://www.canaan.ac.jp/en/

